



HARRISON COUNTY Board of Health

*Michael Raine, Chair; Christy Jackson, Vice Chair
Dr. Nathaniel Alvis, Dawn Fichter,
Amy Sherer, Bill Hutcheson, Melanie Freund
Kristi Rife, Recording Secretary*

Harrison County Board of Health Meeting Minutes July 10, 2018

BOARD OF HEALTH MEETING CALLED TO ORDER AT 6:36 PM BY MICHAEL RAINE, CHAIR.

ROLL CALL: BOARD MEMBERS: Michael Raine, Bill Hutcheson, Amy Sherer and Melanie Freund. Christy Jackson, Dawn Fichter and Dr. Nathaniel Alvis absent.

EMPLOYEES: Kristi Rife, Dr. Pat Hart, Kathy Baer, Linda Stueve, Matt Pitt, Denise Dobbs, and Mandy Pitt.

BOH LIAISON: John Straight

GUESTS: Jennifer Macke, RDP, I-Smile Coordinator

APPROVAL OF JULY 10, 2018 AGENDA: Motion made by Melanie Freund to approve the agenda as presented. Seconded by Amy Sherer – all ayes – motion carried.

APPROVAL OF MAY 8, 2018 MINUTES: Motion made by Bill Hutcheson to approve the May 8th, 2018 minutes as presented. Seconded by Amy Sherer – all ayes – motion carried.

Jennifer Macke, RDP, I-Smile Coordinator for Harrison, Crawford, Cass, Monona and Shelby County gave a presentation on the I-Smile Program. Several handouts were given to the Board members which included stats for Harrison County. Currently in Harrison County they provide sealant services for 2nd and 3rd graders in Missouri Valley Schools and are doing some education in the West Harrison Schools. They would like to do more in the county but don't have adequate funding. They will soon be forming an oral health

coalition and invited anyone who would be interested in joining to let Dr. Pat Hart know. Eight out of the eleven water systems serving nine of Harrison County's towns are not currently fluoridating their water. She hopes to continue to promote fluoridation to those communities.

HOMEMAKER REPORT:

- The agency has one staff member with health issues and one who will be on maternity leave in the future.
- The agency has purchased I-pads to use with the new software system that will kick off on Monday.
- The client census continues to go up.

HOME AND PUBLIC HEALTH REPORT:

- Kristi Rife gave an update on the final FY18 budget figures and the starting FY19 budget. See attached handouts.
- Denise Dobbs presented the epidemiology report. She has been informed of two cases of salmonella that she has followed up on recently. The most recent epi report discussed information on cryptosporidiosis. This is seen more often in the summer and is often associated with swimming pools. It is resistant to chlorine so it needs special treatment to eliminate it. She attended an epi update a couple of weeks ago where disease exclusions were discussed. E-Coli and Shigellosis both require exclusions from work and childcare until two negative stools are obtained. This is not a new requirement just a reminder.
- Dr. Pat Hart gave update on progress on the Strategic Direction Objectives/Methods contained in the 2018-2020 Strategic Plan. A new agency banner was purchased which states "Serving ALL Residents" and is used for the county parades we participate in which addresses the perception problem that the agency only serves the poor. The agency has also been involved in partnership with the Harrison County Fire and Rescue Association on an EMS Volunteer Recruitment Project. This allows us to get our logo on with other partners. In terms of the grant capacity we had an in-service video training with ten points in building capacity. We took the principals and used the ICAPP grant as a case study. We are currently working on the Performance Management System and

at some point strategic plan progress will go in there along with HCHPH program performance measures.

- Denise Dobbs presented the Medicare Quality Assessment and Performance Improvement (QAPI) Program update. See attached handout. She had submitted the plan to Christy Jackson and Michael Raine for tentative approval. The performance improvements identified were: Improved accuracy of documentation, prevention of home care onset infections and identification of the source whenever possible, improvement in completion of new admit charts and improved Oasis accuracy. Amy Sherer made a motion to accept the Quality Improvement Plan as presented. Seconded by Melanie Freund – all ayes – motion carried.
- Mandy Pitt gave an update on the EMS Volunteer Recruitment Project she has been working on with the Harrison County Fire and Rescue Association. She attended their meeting and interviewed several fire and rescue volunteers for the video that is being made. She has created brochures and newspaper inserts, ordered banners and yard signs. There has also been work done on Fire and Rescue Associations' website. The goal is to create awareness and provide easy access to information. Dr. Pat Hart informed the Board that Stop the Bleed kits have been provided by the IDPH Service Area 4 Southwest Iowa Preparedness Partners. CHI hospital will take the lead in training the trainers and then those trained will reach out to organizations, school staff, law enforcement, daycares, etc. to present them with a kit and provide training on how to use them. They will also look at placing one in Courthouse but will address the Board of Supervisors directly about the Courthouse placement. Tabbi Melby is the liaison for this project from our office. If the Board knows of anyone who would like to be involved just let Tabbi know.
- Dr. Pat Hart presented the agencies "Conflict of Interest Policy". One staff member, Madelyn Brunow, Lactation Consultant, has obtained a grant "Tiny Toes". She was concerned about whether this was a conflict. This service is listed in our brochure as a service provided. County Attorney, Jennifer Mumm, suggested maybe it could be handled by contract. She was scheduled to attend the BOH meeting but didn't attend. Michael Raine was concerned about the agency already offering that service. Each situation should be looked at separately. Dr. Hart will follow up with County Attorney, Jennifer Mumm.
- The agency had applied for Iowa Child Abuse Prevention Program (ICAPP) funding but did not receive any funds. These funds were going to be used to hire another full time Parents and Teachers educator for the Learning for Life program. CBCAP funds we received routinely were included in the ICAPP grant, and although the ECI Board made several adjustments to its overall budget to direct funds to the HCHPH LFL program to accommodate ECI cuts, Quality Supervision changes and the ICAPP grant zero award, we

still ended up cut back by \$6,000. The agency will apply for the funds again in two years when it is offered.

- Update on the IDPH Compliance review presented. The policy and procedures are on track and one thing that we will be working on is an annual report. Michael Raine said he will reach out to Dawn Mouw to see if anything else is needed.
- Discussion was held by the Board as how to proceed with the hiring of a new Home and Public Health Administrator. Michael Raine reported they have had a couple of second interviews and feels there are a couple of good candidates. He filled the Board in on the backgrounds of the candidates. The Board was confident in leaving the hiring decision up to the search committee of Michael Raine and Christy Jackson. Michael will request references and follow up on them before making an offer.
- Amy Sherer made a motion to approve the policies presented in the Advisory Board Meeting. Seconded by Melanie Freund – all ayes – motion carried.

ENVIRONMENTAL HEALTH REPORT:

- Matt had presented a hand out on the Shelby County Environmental Health Department 28 E agreement with IDPH. See attached.
- Matt submitted a grant for water testing, well plugging and well reconstruction for \$30,000.
- On June 20th, the Corp of Engineers held a public meeting in regards to the missile base site. They informed the public this is a ten year project and they have to determine where the contaminants are. They have tested 122 wells. Fifteen tested above contamination levels and those were all given GAC filters purchased through Culligan and are tested every three months to make sure they are working. The CORP will be contracting the work out. The DNR has determined there will not be any well drilling close to any contaminations.
- Michael Raine questioned since IDPH is contracting with Shelby County does that mean the Harrison County BOH has any liability for any situations that arise? He thought it might be good to consult County Attorney, Jennifer Mumm on this issue. Amy Sherer questioned why on the hand out it only lists one Farmers Market when there are several in the county? Matt will check into this as they may not be aware of the others. Michael informed Matt he will be reaching out to him to see what kind of quality reporting numbers they could come up with.

Michael Raine had a suggestion that on the off months of BOH meetings members meet to have program presentations and learn more about the departments as it is challenging to include them in regular BOH meetings. Melanie Freund felt it would be a good idea being a new member.

Michael Raine and Christy Jackson will start the Administrator evaluation process.

Amy Sherer will be attending the NALBOH conference in North Carolina in August.

Items for the September 11th BOH Meeting:

Feedback from the NALBOH Conference.

Bill Hutcheson made a motion to adjourn at 8:27 pm. Seconded by Amy Sherer – all ayes – motion carried.

Michael Raine, Chair

Kristi Rife, Recording Secretary

